



## Columbus Miniature Society 2024 Show And Sale

St. John's Church  
3220 Columbus St  
Grove City, OH 43123  
Nov 16,2024

### **TERMS AND CONDITIONS**

#### **VENDOR INFORMATION**

The show will be balanced with a limited number of vendors in each category (i.e. scale, handcrafted, manufactured, supplies, etc.) to provide an interesting and wide selection of merchandise.

- No more than 20% of your table space can be clearance or offered at substantially reduced prices
- All items must be priced
- Only scale miniatures, dollhouse miniatures, supplies, publications, and accessories may be sold
- **ABSOLUTELY NO GARAGE SALE ITEMS**

A complimentary pizza dinner will be provided Friday night. Complimentary coffee and snacks will be provided during Saturday morning set up. Lunch may be purchased on the premises on Saturday. If you are working alone, you may arrange with the hospitality committee for lunch delivery.

#### **RENTAL FEES**

Fees are due with the registration. Make check payable to Columbus Miniature Society and mail to:

Ann Silverman  
9536 Alnwick Loop  
Plain City, OH. 43064

#### **BAD CHECKS**

The vendor will be responsible for returned check fees

#### **TABLE INFORMATION**

We attempt to honor special requests for table placement however, full payment must be made to reserve space. Table size is 8' x 30". Each table is 110.00 if paid by Aug 1. Price is 125.00, if paid, after Aug 1.

Rental includes electricity and WiFi. Chairs, table signs and nametags will be provided. You must provide your own table cover that extends to the floor, lights, heavy-duty extension cords, connectors, etc. as needed.

- No supplemental tables, houses or displays may be placed between, in front of or behind the rented tables
- Aisles must be kept clear and comply with fire regulations
- Nothing shall be posted, tacked, nailed, screwed, or otherwise attached to the walls, floor or furniture
- Tables are to be staffed at all times

Security will be provided during the show. Friday night there is no security, but the facilities will be locked.

#### **SHOW SET-UP/TAKEDOWN**

- Set up must be complete by 9:45am on Saturday, the doors open at 10:00am
- Take down must not start until 4:00pm

#### **OPTIONAL DOOR PRIZE DONATION**

Each year the Show offers door prize raffles. Door prizes are donated by vendors and have been found to be an excellent way to drive traffic to your table.

In your table packet, there will be a coupon for the door prize donation. If you want to donate a door prize, the coupon will be collected on Saturday morning. Winners will be drawn throughout the day and will bring the coupon to your table to collect their prize by turning the coupon over to you.

#### **NO SMOKING**

There is no smoking anywhere in the church.

**Show Contact: Amanda Brown Vendor Chairperson (740) 497-8292 / 83mandolin@gmail.com**



## Columbus Miniature Society 2024 Show And Sale

St. John's Church  
3220 Columbus St  
Grove City, OH 43123  
Nov 16,2024

### APPLICATION

Please print the following and enclose it with your payment. Mail payment and application to:

Ann Silverman  
9536 Alnwick Loop  
Plain City, OH. 43064

### GENERAL VENDOR INFORMATION

*Your name, business name and email will be printed in the program.*

Name of Business \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, ZIP \_\_\_\_\_

Email Address \_\_\_\_\_

Phone Number \_\_\_\_\_

**Description of merchandise and price range (continue on back if necessary):**

\_\_\_\_\_  
\_\_\_\_\_

### TAX COLLECTION

Ohio requires that vendors collect sales tax on all retail sales and to have a license:

Ohio Transient Vendor's License Number: \_\_\_\_\_

### DETAILED RENTAL REQUEST

Tables will be granted on a first come, first service basis. An attempt will be made to honor special requests for table placement however full payment must be made to reserve that space. We reserve the right to fill the tables based on the room resources like electricity and traffic flow or other criteria at our discretion.

Number of 8' tables: \_\_\_\_\_ x \$110 = \$ \_\_\_\_\_ Total due \_\_\_\_\_

Deposit \_\_\_\_\_ Remainder due by 8/1/24 \_\_\_\_\_ **\*If after 8/1/24, add \$15 per table\***

### CANCELLATION POLICY

- Cancellations through June 13th will receive a full refund less a \$10.00 processing fee
- Cancellations postmarked from June 14 through August 31 will receive a 50% refund.
- Cancellations after August 31 will not be refunded

If the Show is cancelled by the Columbus Miniature Society, this contract is null and void and the vendor waives all claims except for the refund of the table fee. Vendor expressly agrees to assume all risks of loss or damage to themselves or their property, employees or agents and will not hold the Columbus Miniature Society, its officers and members, or St. John's Evangelical Lutheran Church responsible for any loss or injury.

**I have read the contract and agree to all conditions and policies on all pages.**

Signature \_\_\_\_\_ Date signed: \_\_\_\_\_

**Show Contact: Amanda Brown Vendor Chairperson (740) 497-8292 / 83mandolin@gmail.com**